

# Troy Community Center & Family Aquatic Center Pass Application

City of Troy Parks and Recreation

3179 Livernois, Troy, MI 48083, 248-524-3484



## STATUS

☐ Resident  
☐ Non Resident Employee  
☐ Non Resident

## COMMUNITY CENTER PASSES

☐ Recreation Pass (Unlimited)  
☐ Recreation Pass (Matinee, M-F, 8am-3pm)  
☐ Single Month ☐ Summer Pass  
☐ Daily  
☐ Punch Card

## AQUATIC CENTER PASSES

☐ Summer (June-August)  
☐ Daily

Note: Community Center passes can only be purchased at the Community Center.

**Payment Type** (Recreation Pass Only): ☐ Monthly (Electronic Fund Transfer) ☐ Annually (Lump Sum Payment)

Do you qualify for a resident discount on a Recreation Pass (Unlimited or Single Month) for the Community Center?

☐ Senior (60 and older) ☐ Low Income\* ☐ Disability\* (\*Additional form required)

## PRIMARY APPLICANT

Name:

Last Name

First Name

M.I.

Address:

Street

City

Zip Code

Phone:

( ) ( )

Home

Work

Email Address

Birthdate:

Age:

Sex: ☐ Male ☐ Female

## ADDITIONAL FAMILY MEMBERS (Complete additional form if more than four dependents)

Name	Relationship*	Sex	Age	Birthdate	Issue Date	Cost	Pass Type
	Spouse	M F		/ /			
	Dependent Child	M F		/ /			
	Dependent Child	M F		/ /			
	Dependent Child	M F		/ /			
	Dependent Child	M F		/ /			

*Relationship:* Dependents age 17 and younger must be son/daughter or prove dependency on primary applicant. Spouse and dependent with a different last name must display marriage or birth certificate.

## PASSHOLDER AGREEMENT

- I understand that participation in any available activity and use of the equipment and facilities within the Troy Community or Family Aquatic Center is at my sole discretion and judgement and is at my own risk. I will appropriately and safely limit my activities and those of my dependents, to take into account my/our physical condition.
- I hereby voluntarily release and hold harmless the City of Troy from all liability for all types of damages and injuries, whether foreseeable or not, sustained by myself, my child, and other family members while participating, watching, and traveling to or from the facilities.
- I understand the attached policies and agree to abide to their terms and conditions.
- I understand that the passes are for general, open use of the Community or Aquatic Center, and that there will be times when access to the center, or parts thereof, will not be available to pass holders.
- I verify that the information given in this application is true and correct.

Signature

Date

If under 18 years, must also be signed by parent/guardian (except for day passes)

## OFFICE USE ONLY

Number of Recreation Fobs Issued: \_\_\_\_\_ New Household: Yes No EFT: Yes No  
Amount Paid: \_\_\_\_\_ Cash ☐ Check (# ) \_\_\_\_\_ MC/Visa Discount: \_\_\_\_\_  
Proof of Membership Status or Dependency: \_\_\_\_\_ HH# \_\_\_\_\_

# CITY OF TROY FAMILY AQUATIC CENTER AND COMMUNITY CENTER RULES & GUIDELINES

The following policies have been established to provide consistent guidelines to assure safe operation and provide enjoyable recreation to all passholders and guests while using the Troy Family Aquatic Center and Community Center. Each guest is responsible for knowledge of these policies and failure to observe them may be cause for suspension or termination of all usage privileges associated with these facilities. Policies may be changed for the best interests of facility operation.

## GENERAL POLICIES & RULES

**Admittance:** Use of these facilities is available to Troy residents, employees of a Troy business and non-residents. To access the facilities, all users must show a picture ID and purchase a recreation pass (daily, monthly or annual). Proof of residency or employment in Troy is required when registering or renewing after a break in membership. A membership key fob must be presented by pass holders (except daily users) at the designated point of entry to the facility. Management reserves the right to see the pass at any time during the visit. Lost membership key fobs must be reported as soon as possible and cost \$1 to replace. All memberships are non-transferable, except for the Corporate Recreation Pass. Anyone who is the owner or recipient of a transferred card will lose facility use privileges. There will be no refunds on recreation pass fees. Recreation pass holders utilizing the EFT payment method must submit a cancellation form at least 30 days in advance of the fund transfer date to have the pass cancelled for the upcoming month. There is a \$10 processing fee for pass freezes (A recreation pass can be frozen for 3-6 months due to medical or temporary relocation with proper documentation). Refer to Recreation Policies for a complete list of rules.

**Children:** Patrons under the age of 3 will be admitted free. Children under 10 years must be accompanied and supervised by a pass holder at least 16 years of age. Children 12 and under are not permitted in the fitness room. Use of the appropriate locker rooms is required for children under 3 years old. A Family Locker Room at the Community Center is available for children age 3 years and older. Parents must be in the water with children under 10.

**Food/Beverages:** With the exception of plastic no-spill water bottles, food or beverages must be consumed in designated eating areas and may not be brought in to any recreation area.

**Lockers:** Daily use lockers are available at both facilities. A small number of lockers may be rented annually at the Community Center. Personal padlocks are available for sale at the Control Desk but must be removed daily at the close of business or the items will be confiscated. The Family Aquatic Center has coin-operated lockers available for \$.25. Staff has authority to inspect bags, purses, etc for prohibited items.

**P.A. and Phones:** Office phones are for business use only and the public address system is to deliver messages of an emergency nature only. Absolutely no paging of patrons.

**Prohibited Items/Actions:** Pets (unless if leading the blind or by special permission), musical devices with speakers, use of open flames, under the influence of or possession of alcohol, drugs, smoking and tobacco products, glass containers of any kind in recreation areas, solicitation of funds, gambling, in-line skates and skateboards, bicycles (must be placed in supplied bike racks at entrance), religious promotion, use of facility for monetary gain (unless rental fee is paid), use of abusive or profane language or other improper conduct, any act which would endanger staff or other patrons, loitering, removal of property from facilities, and posting of flyers, signs, etc...

**Safety/Emergency Procedures:** Patron safety is the most important concern of our staff and patrons are expected to comply with requests to facility rules. Patrons must recognize their own limitations and act in the best interest of their own safety. During any time, real or simulated emergencies may occur and patrons are expected to comply with staff directives and stay clear of any person involved with the emergency. Injuries should be reported to staff.

**Schedule:** Management reserves the right to change the schedule when it is deemed necessary. Programs and special events have priority over "drop-in" use. The Family Aquatic Center will be closed if the air temperature is 70° or below, or at the manager's discretion based on inclement weather, attendance, health or unusual circumstances. A quarterly schedule will be posted to indicate the times the gymnasium and indoor pool are available for "drop-in" use.

**Valuables:** Patrons are requested to leave their valuables at home. There will be no checking of valuables and Parks and Recreation is not responsible for lost or stolen items.

**Lost and Found:** Items will be stored at the Community Center Control Desk or Family Aquatic Center for no more than 30 days before being discarded or donated to charity. Items of high value will be turned over to the Troy Police Department. Personal care items will be discarded immediately. Items left in locker overnight will be considered "lost and found" property.

## FAMILY AQUATIC CENTER AND COMMUNITY CENTER INDOOR POOL RULES

**General Rules:** Lounge chairs at the outdoor pool must remain in authorized areas and are reserved by physical presence in them. Lanes roped off for laps are reserved for lap swimming. Lap swimmers are required to swim in a circle (counterclockwise) within each lane if others are waiting, and is for adults unless special times are posted. Personal chairs may not be brought into the facility. The indoor therapy pool is for adult use only unless a special class or swim time is scheduled. Hand stamps are required for re-entry by daily users for the outdoor pool.

**Health/Sanitation:** A cleansing soap shower is required before entering the pool deck. Feet must be re-sprayed upon returning from the authorized grass areas. Bathing attire is required and includes a swim diaper for children. No street shoes or dark soled shoes allowed on deck. Persons with skin diseases; inflamed eyes, cold, nasal or ear discharge, or communicable disease will not be permitted in pool. Contact pool personnel regarding non-communicable skin diseases. Spitting, spouting of water, blowing the nose and urinating in the pool are not permitted.

**Safety:** Prohibited actions include diving, running on deck or in locker rooms, rough play (i.e. acrobatics, excessive splashing, dunking, towel snapping), sitting on rocks or fences, and unnecessary conversations with lifeguards. Except for use in swim lessons or special swim times and events the following items are not permitted in the pool areas: toys, balls, masks, snorkel, fins, inner tubes, inflated boats, floats, noise making devices (i.e. whistles, sirens, horns), and flotation devices (except on those provided on tube slide at the outdoor pool). Guest are required to adhere to all rules posted in aquatic areas. Disabilities that will affect the safety of guests, other patrons or staff should be brought to the attention of staff before usage, these could include: hearing impairment, blindness, epilepsy, etc. Pool capacity is set by state code. Non- or weak swimmers must remain in water below their armpits and may be required to pass a swim test before using the slides or deeper areas.

## COMMUNITY CENTER RULES

**Fitness Room:** Attendants are available to provide instruction on the proper use of the machines. Chalk is not permitted. Proper athletic clothing required. Open toed shoes are prohibited. Weight collars and the use of a spotter are strongly recommended when using free weights. Use of cardiovascular machines is limited to 30 minutes when others are waiting.

**Gymnasium:** Soft soled, non-marking shoes are required and open toed shoes are prohibited. Hanging from the basketball rims and nets is prohibited. Recreation equipment may be checked out with a membership key fob. Patrons will be billed full replacement costs if recreation equipment is damaged or not returned. Patrons displaying unsportsmanlike conduct (i.e. trash talking, swearing, excessive pushing, throwing punches) will be asked to leave the facility and face possible suspension of privileges. Basketball game policies are posted inside the gym.

\*This is not a complete list, please ask a staff member for a complete list.